



November 28, 2019
Meeting No. 05

PUBLIC UTILITIES COMMISSION BOARD MEETING
OPEN SESSION MINUTES

Date and Time:	Thursday November 28, 2019 – 12:00 p.m.	
Location:	PUC Board Room	
Members Present:	Mark Howson, Chair	Christian Provenzano Paul Christian
Regrets:		
Staff Present:	Rob Brewer, President & CEO Kelly McLellan, VP Financial Services Kevin Bell, VP Customer Engagement & Business Development	Trina Avery, Executive Assistant Andrew Hallett, Director, Water Operations Claudio Stefano, VP Operations & Engineering
Guests:	D. Helwig, Village Media	

1.0 CALL TO ORDER

M. Howson called the meeting to order at 12 p.m.

2.0 APPROVAL OF AGENDA

On a **MOTION** moved by P. Christian, seconded by C. Provenzano, and carried:
The Board approved the Agenda as presented.

3.0 CONFLICT OF INTEREST

No conflicts were declared.

4.0 SAFETY MOMENT

A few safety moments were shared:

- School Bus Safety – The School Boards cancelling the bus transportation in inclement weather.
- Power Outages yesterday due to inclement weather saw 3500 residents without power. Crews worked tirelessly power was back on in a few hours with no issues.

5.0 OPEN SESSION MINUTES – June 26, 2019

On a **MOTION** moved by P. Christian, seconded by C. Provenzano and carried:
The Commission approved the open session minutes dated June 26, 2019.



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6.0 BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7.0 OPEN SESSION ITEMS

7.1 Financial Plan for Water Supply Services

K. McLellan addressed the Financial Plan and noted that the plan material was provided in advance for the Committee to review. The full plan was presented to the Risk and Resources Committee as well as to the Board of Directors of PUC Services Inc.

On a **MOTION** moved by C. Provenzano seconded by P. Christian, and carried:
That the Public Utilities Commission of the City of SSM approve the Financial Plan for Water Supply Services, recognizing that the Financial Plan requires continuous monitoring and updating.

7.2 2020 Budget

K. McLellan provided a review of the 2020 Budget for the Commission highlighting that the budget is based on the Financial Plan which was prepared in conjunction with KPMG.

It was noted that the previous Financial plan saw a rate increase of 10%. This current plan sees the rate increase reduced. It is important to recognize that it is a drop from the 2012 plan.

The focus is on sustainability. This is necessary as we have an aging infrastructure.

PUC's first requirement and priority is to make sure the drinking water in Sault Ste. Marie is safe and replacing aging infrastructure is an important factor.

On a **MOTION** moved by P. Christian, seconded by C. Provenzano, and carried:
That the Public Utilities Commission of the City of SSM approve the 2020 Budget of the Commission.

7.3 Water Rates By-Law 2020

On a **MOTION** moved by C. Provenzano, seconded by P. Christian, and carried:
That the Public Utilities Commission of the City of Sault Ste. Marie approve the 2020 Water Rates By-Law 415 – A By-Law to Establish New Water Rates for 2020.

8.0 CLOSED SESSION MINUTES - None



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None noted.

9.0 BUSINESS ARISING FROM CLOSED SESSION MINUTES

n/a

10.0 NEW BUSINESS

None noted.

11.0 NEXT MEETING

At the call of the Chair.

12.0 CLOSED SESSION WITHOUT STAFF

Not required.

13.0 ADJOURNMENT

The meeting adjourned at 12:15 p.m.

Approved at the August 5, 2020 Commission Meeting

Chair

Secretary